

CAMBRIDGE UNIVERSITY RIFLE ASSOCIATION

(Registered Number 258396)

CONSTITUTION AND RULES

AMENDED NOVEMBER 2011

1. Interpretation.

In the interpretation of these rules the following definitions apply unless stated otherwise:

“Association” shall mean Cambridge University Rifle Association.

“Council” shall mean the committee of the Association.

“Full-Bore shooting” shall mean shooting with weapons permitted by the Regulations of the National Rifle Association.

“Year” shall mean the academic year from the first day of October in any year until the thirtieth day of September next.

“NRA” shall mean National Rifle Association.

2. Name.

The name of the Association is the Cambridge University Rifle Association.

3. Objectives

The objectives of the Association are:

To provide facilities for full-bore shooting for members of the Association.

To encourage training in and practice of full-bore shooting.

To provide teams to represent the University of Cambridge in matches against Oxford University and other teams.

To promote competition by means including the giving of prizes.

To operate at all times within the criteria laid down by the Secretary of State for the operation of Home Office approved Clubs, except where specific exemption has been granted by the Secretary of State.

4. Government

The Association shall be governed by a council of members which shall consist of up to ten persons, one of whom shall be Police Liaison Officer, to include the following positions:

The Commandant of the Cambridge University Officers Training Corps who shall be ex-officio President of the Association.

Two persons selected by the Council who shall be ex-officio Vice-Presidents.

The Chairman

The Captain.

The Honorary Senior Treasurer who shall be a Senior Member of the University.

The Honorary Secretary.

The Junior Treasurer.

The Vice-Captains of Match Rifle and Target Rifle.

5. Election of Officers.

The officers of the Association (other than the President and the Chairman) shall be elected for the following year, after the match for the Chancellor’s Challenge Plate, but in any event not later than the 31st of July, at a special meeting of all those members who have been awarded half-Blues and have been in residence during the current year. In default of election in the manner aforesaid the officers shall be elected by a General Meeting of the Association. The Council shall unless otherwise determined take up their duties on the first day of October in that year.

6. Membership.

The Association shall consist of Honorary members, Probationary members and Full members. Membership of the Association is open to all members of the University in residence and such other persons nominated by the Council and approved by the President or the Chairman. The members shall be defined as those who pay the annual subscription. A new member shall have his membership confirmed by the Council within seven days of such payment, and in default of such approval or otherwise shall be deemed to have become a member of the Association. No member may renew their membership of the Association while in debt to the Association.

7. Probationary Membership.

Those members of the club who have satisfied the conditions for membership of the Association as above, and have provided a written character reference, shall be known as probationary members, unless they provide written proof of membership of a rifle club approved by the relevant Secretary of State for the use of full-bore rifles or have passed a period of six months' membership of the Association. Probationary members of the association must be under the constant supervision of a full member of the Association or of a qualified Range Conducting Officer when on the firing point.

8. Full Membership.

Full members of the Association shall be defined as those members of the Association who have satisfied the Council as to their fitness for full membership, by means of proof of previous membership of a rifle club approved for the use of full bore rifles or by undergoing a period of six months' probationary membership of the Association. Full members alone are to be members of the Council or to conduct range supervision except in the latter case for probationary members who are qualified Range Conducting Officers. At no time may the membership of the Association comprise a greater ratio of probationary to full members than has been permitted by the Secretary of State for Home Affairs.

9. Honorary Membership.

Honorary membership of the Association is open to those persons nominated by the Council and approved by the President or Chairman. An Honorary member shall not be liable to pay any annual subscription due and shall be entitled to all the benefits of membership of the Association upon the consent of Council. Honorary members must not use their membership to justify the use of firearms.

10. Subscriptions.

The annual subscription shall be determined by the Council. Subscriptions shall fall due upon the first day of Full Term in the Lent term of every year. Those members whose annual subscriptions have not been paid before the first day of the Easter practice in any year and who neglect to comply within seven days to a written request for payment thereof, shall have their names sent to the Senior Treasurer and posted on the Notice Board of the Association. Such members shall cease to be members at the expiration of the aforesaid period of seven days unless a reason for such delay be given to the satisfaction of the Council. Their subscription in arrears shall be subject to a 50% surcharge and shall nevertheless be payable, and the Junior Treasurer shall have the power to sue for and recover the same.

11. Charges.

In addition to the subscriptions mentioned above, reasonable charges may be made by the Association for the supply and use of equipment and ammunition, competition entries, accommodation and target hire. Such charges shall be determined by the Council. The cost of other facilities and matches arranged by the Association may be apportioned among those members taking part therein. Charges incurred during the Easter Bisley meeting shall fall due within one month of a request for their payment by the Junior Treasurer, while those charges incurred during any match weekend in the Easter Full Term shall also fall due within one month of their issue, and in any event by the end of the Easter Full Term. Those charges incurred during the Summer Bisley meeting shall in any event be paid by the start of the Michaelmas Full Term. Should any member fail to comply with a written request for payment of the outstanding charge within the period hereinabove specified, their names shall be forwarded to the Senior Treasurer. Such members shall cease to be members at the expiration of a period of seven days from the issue of such a demand, unless a reason for such delay be given to the satisfaction of the Council. Their subscription in arrears shall be subject to a 25% surcharge and shall nevertheless be payable, and the Junior Treasurer shall have the power to sue for and recover the same.

12. Conduct of Members.

Every member on joining the Association implicitly agrees to comply with these rules and any refusal or neglect so to do shall render such member liable to expulsion. The Council shall have power to request any such member to resign, or to terminate the membership of any person whose conduct in the opinion of the Council renders him unfit for membership of the Association. Before any such member is expelled the Honorary Secretary shall give him seven days written notice to attend a meeting of the Council which shall contain particulars of the complaints made against him. No member shall be expelled without first having an opportunity of appearing before the Council and answering the complaints made against him nor unless at least two thirds of the Council then present are in favour of his expulsion. All hearings before expulsion shall be attended by at least that number of Council members sufficient to give an absolute majority in the whole Council and any Council member who holds two or more offices shall possess only one vote.

13. Retirement of Members.

A member may retire from membership at any time by giving to the Honorary Secretary notice thereof in writing. Any member retiring without having paid his subscription for the current year shall be liable for the same.

14. Management of Affairs.

The Council shall manage the affairs of the Association in accordance with these rules. The basic duties of certain officers are given in these rules. All officers are subject to the control of the Council which shall define their duties.

15. Bye-Laws.

The Council may from time to time make, alter and repeal bye-laws regulating the use of the property of the Association, the conduct of members upon the range, the holding of competitions and matches and generally for the good management of the affairs of the Association. Such bye-laws shall in so far as they are not inconsistent with the Rules of the Association for the time being be binding on all members and be construed as part of the Rules of the Association until they are rescinded or varied by the Council of the Association in General Meeting. Provided that no bye-law shall be made, altered or repealed so as to cause the Association to cease to be a charity in law or to derogate from current statutory requirements. The Honorary Secretary shall keep a book containing a record of all bye-laws passed from time to time and in force. Said book shall be open to inspection by any member of the Association at all reasonable times. Any bye-law may be annulled if an Extraordinary General Meeting is demanded by at least ten Association members in writing to the Secretary and in that Extraordinary General Meeting the motion for annulment is passed by a majority of the total membership of the Association.

16. Safety.

The Council is to approve a list of members authorised to supervise a range and shooting such person being a currently qualified Range Conducting Officer either by virtue of an NRA qualification or of an Armed or Police Forces' qualification. Members are not to use a range or to shoot as a member of the Association unless there is a qualified member present. The regulations for a particular range are to be observed; if there are no published regulations the regulations of the National Rifle Association shall apply. No member of the Association shall in any way participate in any action liable to endanger life or lead to personal injury. Members are not to take possession of any firearm or ammunition in an unauthorised manner.

17. General Meetings.

A General Meeting of the Association shall be held biannually – once in the Michaelmas Term and once in the Summer Term. The former should receive and, if approved, adopt a statement of the accounts of the Association for the preceding year, plus receive a report from the Captain concerning the activities of the Association during the preceding year. The latter should receive interim reports from both the Captain and Junior Treasurer as to the current state of affairs of the Association. In addition, both Meetings should deal with any special matter which the Council desires to bring before the members and to receive suggestions from the members for consideration by the Council. The Chair of the Meetings shall be determined as per Rule 19.

Notice of a General Meeting shall be published not less than seven days before the meeting. Notice of the matters to be dealt with shall be published prior to the weekend immediately before the meeting.

18. Meetings.

An Extraordinary General Meeting may be convened by the Council at any such time during term or during the NRA meeting and shall be convened within ten days from the receipt at any such time of a requisition thereof in writing signed by not less than twelve members specifying the object of the meeting for any of the following purposes:

To consider and if approved sanction any duly made alteration to the Rules of the Association.

To deal with any special matter which the Council may desire to place before the members.

To receive the resignation of the Council or to remove any member or members thereof from office and in the event of a resignation of the whole Council to fill the vacancies caused thereby.

To deal with any special matter which the members requiring the meeting may desire to place before the Association.

19. Council Meetings.

Meetings of the Council may be convened by the President, Chairman, Captain or by any two members of the Council. The Chair shall be taken by **either** by the President of the Association, or the Chairman or the most senior student officer present in accordance with the order of precedence which shall be given as in Rule 4. Four members of the Council shall constitute a quorum. If votes be equal the vote of the Chairman presiding shall count as two votes. A Meeting of the Council (which should include any General Meetings) should be held at least once in every term.

20. Poll.

At any General Meeting (unless a poll is demanded by ten members) a declaration by the Chairman that a resolution has been carried or carried-by a particular majority shall be conclusive. If a poll be demanded by any ten members it shall be taken in such a manner and at such a time and place, either immediately or after an adjournment not exceeding seven days, as the Chairman of the meeting shall direct and the result of the poll as declared by the Chairman shall be deemed to be the resolution of the meeting at which the poll was demanded.

21. Voting

In the event that Council shall decide that all members, whether present or not at a General Meeting, shall be invited to vote on a particular matter, voting may be by proxy. Any such response shall be deposited with the Honorary Secretary not less than 24 hours before the relevant meeting. Voting on such a matter when made by proxy must be communicated in either written or electronic form. Both shall be duly acknowledged by the Honorary Secretary.

22. Competitions.

The Council shall arrange competitions for the trophies specified in the First Schedule to these rules which until otherwise decided by the Council shall be for the events and in the manner and upon the conditions (if any) mentioned in the said schedule. Such competitions shall be held under the published Regulations for the time being in force of the NRA in so far as the same are not inconsistent herewith.

23. Arrangements for Competitions.

Arrangements and regulations for all competitions shall be made by the Council and all disputes arising out of the same shall be referred to the Council whose decision therein shall be final. Any member who refuses to abide by any such decisions or persists in wilfully disobeying any such regulations as aforesaid renders him/herself liable to expulsion from the Association in accordance with Rule 12. Provided that no member of the Council shall take part in the determination of any dispute in which he/she is personally interested.

24. (Duties of Officers) – The President.

The President of the Association may give official approval to the action of any or all of the officers of the Association in any administrative matters which cannot be referred to the Council for some good reason or cause. Provided that notice thereof shall be given to the Council at the earliest convenient opportunity and not later than the next Council meeting.

25. The Chairman.

The Chairman, who shall not be in statu pupillari, shall have no specific duties. He shall be elected annually at the Annual General Meeting by all the members of the Association wishing to vote (see §21). If there be no suitable person available, there shall be no Chairman.

26. The Captain.

The Captain may call upon the officers of the Association to report the state of affairs of the Association with which they may respectively be charged. He/she may act for and on behalf of the Council, but shall be responsible to the Council for the consequences thereof, and in any such case he/she must report the same with the results thereof to the Council at the earliest opportunity and not later than the next Council meeting following, provided that in addition thereto he/she may report the same to the President of the Association. He/she shall present the General Meeting of the Association a report concerning the activities of the Association since the preceding General Meeting.

27. The Honorary Secretary.

The Honorary Secretary shall keep the minutes of the proceedings of the Council and of General Meetings, a register of any bye-laws as provided by these Rules, all records of competitions, a register of the property of the Association and any other such records as the Council may from time to time decide. He/she shall be responsible for submitting all applications for the use of ranges and for all other organisation on the range.

In the event of the absence of the Captain for whatsoever cause, he/she shall have power to act on behalf of and be vested with the authority of the Captain.

28. The Honorary Senior Treasurer.

The Honorary Senior Treasurer shall have power to stop transactions by the Junior Treasurer for a period not exceeding twenty one days. He/she shall report any exercise of such power together with the circumstances thereof to the Council. He/she shall ensure that proper accounts are kept as hereinafter provided.

29. The Junior Treasurer.

The Junior Treasurer shall keep such books of accounts as the Council may from time to time direct and shall have the general administration of the finances of the Association. He/she shall carry out the directions of the Council or any sub-committee thereof regarding the finances of the Association. He/she shall collect all subscriptions, and from time to time and in any event before the thirtieth day of September in any year render an account to any member for any moneys due to the Association under the provisions of these Rules for expenses incurred. He/she shall be authorised to make payments out of the funds of the Association in accordance with instructions given from time to time by the Council. He/she shall be entitled to sue in the name of the Association for any moneys owing to the Association whether by a member or otherwise or take such other necessary action in relation thereto as the Council may direct for the recovery of the same. He/she shall account to the succeeding Junior Treasurer for all moneys received and paid by him/her during his/her term of office.

30. (Reserved)

31. Vice-Captains and other officers.

The Vice-Captains and other officers of the Association shall have powers consistent with their office but shall at all times be answerable to the Council and to the Captain for their actions.

32. Property of the Association.

All property of the Association shall be vested in the officers for the time being or any two or more of them as the Council may decide as trustees for the Association. Any member causing damage to or loss of such property (fair wear and tear excluded) shall be personally liable to make good all such damage or loss.

In the event of the winding up of the Association the property and other assets of the Association shall not belong to the members of the Association but shall be held by the Council for the benefit of such club or organisation with similar objectives and registered under the Charities Act 1960, or any Act amending or replacing the same, as the Council may in its absolute discretion decide.

33. Funds.

The Funds of the Association shall be kept by the Junior Treasurer under the supervision of the Honorary Senior Treasurer and in such place and manner as may be determined by the Council. The Council shall have power to expend the funds of the Association as they shall think fit in accordance with the rules and objectives of the Association.

34. Accounts.

The accounts of the Association shall be made up to the thirty first day of October in every year. The Council shall cause to be prepared, audited and published every year, a statement of receipts and expenditure and a balance sheet made up to the thirty first day of October in the then current year which shall be submitted to the Association at the next General Meeting, and a copy of the same shall be posted on the notice board of the Association together with the notice of the said meeting.

35. Addresses of Members.

Every member shall from time to time communicate to the Honorary Secretary his address. All notices required by these Rules to be sent or given to members shall be deemed to have been sent if sent to such address.

36. Selection of Teams.

The Captain shall select teams to represent the University of Cambridge in full-bore shooting, and he may be assisted by the Honorary Secretary and any one or more of the respective Vice Captains of the Association. He shall be responsible for the award of Half-Blues, the colours of the Association, and the XII Club tie. The power to select teams shall not be open to any review by Council, General Meeting or in any way, and the Council shall in public concur in team selection.

37. Colours.

The colours and ties of the Association shall unless or until otherwise determined by the Council be those set forth in the second schedule.

38. Award of colours.

The colours of the Association shall be awarded in the manner following:

- a) **Half-Blues** shall be awarded, at the Captain's discretion, to members representing the University of Cambridge in the matches against the University of Oxford for the Chancellor's Challenge Plate and the Humphry Challenge Cup, up to a maximum of eight in each year.
- b) The **Colours** of the Association shall be awarded to members who represent the University of Cambridge in any of the following matches:

- The Chancellor's Challenge Plate
- The Humphry Challenge Cup
- The F.W Jones Challenge Trophy
- The Musketeers Challenge Cup
- The Universities' Long Range Match

- c) **Full Blues.**

The Captain may apply to the Blues Committee for a shooting Full-Blue to be awarded to a member who satisfies one of the following two criteria:

- i. A score of 195 or more in the Heslop Cup (small-bore) and a score higher than 2 points less than the average of the Great Britain Kolapore team in the Chancellor's match of the same year.
- ii. A placing in the top 20 of the Hopton Trophy (match rifle) and the top or second best score in the Humphry Challenge Cup (both Oxford and Cambridge teams considered) and a score higher than 2 points less than the average of the Great Britain Kolapore team in the Chancellor's match of the same year.

In addition, the Captain may apply to the Blues Committee for an Extraordinary Full-Blue in the case of an exceptional performance during the season by a member.

39. Notice Board.

The Notice Board of the Association shall be situated in the window of Messrs Ryder and Amies in King's Parade, Cambridge.

40. Alteration of Rules.

These Rules may be altered or repealed and new rules be made at a General Meeting, or at an Extraordinary General Meeting of the Association duly summoned for that purpose, provided that no rule shall be made, altered or repealed so as to cause the Association to cease to be a charity in law or to derogate from current statutory requirements.

41. Disputed Interpretation.

A disputed interpretation of any rule shall be referred to the Council, whose decision shall be final.

42. Marginal Notes.

The words or headings in the margins of these Rules are for convenience of reference only and shall not be taken as part thereof or in any manner affect the interpretation or construction of the same.

FIRST SCHEDULE HEREINBEFORE REFERRED TO:

<u>TROPHY</u>	<u>TR/MR</u>	<u>EVENT & CONDITIONS</u>
EASTER		
Prince of Wales	TR	Winner Grand Aggregate practices
Baker Cup	TR	Highest Novice in above
Bratton Box	TR	Second Novice in above
Caldwell & Medal	TR	Highest in Captain vs Secretary
Peek Bowl	TR	Winner SR Aggregate including Capt. vs. Sec.
Bisley Turkey	TR/MR	Worst shooting performance in a match or practice, at Captain's discretion
IMPERIAL MEETING		
Caldwell	TR	SR Aggregate including Donegall
Grantham.	TR	Highest in Grand Aggregate
Guest's Cup	MR	Aggregate of Albert and Humphry
Peek Bowl	TR	Long Range Aggregate
Prince of Wales	TR	Furthest in Queen's
Trinity Fellows'	MR	Highest in Hopton
Whistling Man	TR	Highest score in Chancellor's
Wooden Spoon	TR	Lowest score in Chancellor's
Bisley Turkey	TR/MR	Worst shooting performance in a match or practice, at Captain's discretion

SECOND SCHEDULE HEREINBEFORE REFERRED TO:

HALF-BLUE

- i. A tie with equal diagonal stripes of white and Cambridge Blue 1 inch in width.
- ii. A flannel scarf with five equal long stripes on the outside and in the centre being of Cambridge Blue and the remainder being white.
- iii. A square with equal stripes 1 inch in width of white and Cambridge Blue.
- iv. A white blazer bound at the edges, on the pockets and on the sleeves with silk binding 1 inch in width of Cambridge Blue, and on the breast pocket a Cambridge lion and Roman numerals worked in Cambridge Blue. The team for the Chancellor's shall wear the numeral VIII below the lion and the team for the Humphry shall wear the numeral IV above the lion. The buttons shall be silver.
- v. A white pullover with half-blue band round the neck and waist 1½ inches in width, and across the front a Cambridge lion and below the letters "CURA" worked in Cambridge Blue.

FULL-BLUE

- i. A tie in Cambridge Blue without markings.
- ii. A flannel scarf in Cambridge Blue without markings.
- iii. A square in Cambridge Blue without markings.
- iv. A Cambridge Blue blazer with the arms of the University of Cambridge and below the letters "CURA" worked in gold on the breast pocket. The team for the Chancellor's shall wear the roman numeral VIII below the crest, and the team for the Humphry shall wear the numeral IV above the crest. The buttons shall be gilt.
- v. A white pullover with a full-blue band around neck and waist 1½ inches in width, and across the front, a Cambridge lion and below the letters 'CURA' worked in Cambridge Blue.

ASSOCIATION COLOURS

The following items shall be available to those members of the Association who have been awarded the colours of the Association:

- i. A claret tie with diagonal stripes of Cambridge Blue ¼ inch in width at intervals of 8 inches.
- ii. A flannel scarf with five equal long stripes those on the outside and in the centre being claret and the remainder being of Cambridge Blue.
- iii. A claret blazer bound at the edges, on the pockets and on the sleeves with silk binding 1 inch in width of Cambridge Blue. On the breast pocket, the Arms of the University of Cambridge and below the letters "CURA", worked in gold. The buttons shall be gilt.
- iv. A white pullover, with a band round neck and waist of claret, divided with Cambridge Blue. The letters "CURA" worked in Cambridge Blue upon the front.

The following items shall be available to all members of the Association:

- i. A club sweatshirt (with or without hood) in sky blue or Cambridge blue with a motif of the Rifle Association on the left breast and back in claret.
- ii. A club scarf of three stripes of equal width. The centre one being in Cambridge Blue and the Outer two being in claret (the reverse on the back).
- iii. A claret tie, with crossed Target Rifles at intervals, worked in Cambridge Blue.

XII CLUB

A club tie with the Roman numerals XII 5mm high worked in Cambridge Blue at intervals.